

**Brigg Annual Town Council Meeting
Tuesday 22nd September 2026. 7.15pm
Angel Suite Ball Room , Exchange Place, Brigg, DN20 8LD**

Chair – Cllr Penny Smith

Present – Cllrs Jane Gibbons, Jane Kitching, Brian Parker, Carl Sherwood, Rob Waltham, Nigel Sherwood, Penny Smith, P McCormick and Sharon Riggall

Also Present – Kerry Hutchings – Clerk
Keith Simpson

Keith Simpson led the Council in Prayers

2026/053 Cllr Smith welcomed everyone

2026/054 Apologies were received and approved from
None

2026/055 Declaration of Interests

a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

Cllr C Sherwood declared a personal interest in agenda item 18, as cabinet member at NLC

Cllr Penny Smith declared a prejudicial interest in agenda item 7d and mother of Rainbows Leader.

Cllrs McCormick and Parker declared personal interest in agenda item 9 as members of Rotary.

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

None requested

2026/056 Public Participation -

Keith Simpson asked if the Council had received any update re ASB on with youths climbing on church roof. Clerk to find out.

2026/057 To receive any correspondence

All relevant correspondence has been circulated prior to meeting. No comments.

2026/058 Minutes of previous meetings 28th July 2026 were approved as a true record.

Proposed Cllr N Sherwood

Seconded Cllr McCormick

Agreed – All Councillors present

b) Council **received** an update on matters from the minutes not appearing anywhere on the agenda.

Clerk thanked everyone for their support at the 1940s date. Great feedback from everyone who attended – entertainers, displays, visitors etc. Proposed date for next one 19th September 2027.

JB has been asked to install the membrane and stones at the Monument roundabout ready for tree planting. Clerk showed photos of the forged poppy wreath and bars that are nearly finished ready to install.

Verbal agreement from Freemasons – re Monument Roundabout. Expecting written confirmation soon.

The Mayor updated on the success of the Marshal Arts group in Brigg and requested a letter be sent. Information to be sent to clerk.

2026/059 – Financial

a) To approve the Payments for Brigg Town Council to 31st August 2026

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction Details
02/07/2026	Google	BACS	£ 14.00	£ 2.80	£ 16.80	Licence
02/07/2026	JB Rural Service	BACS	£ 652.00	£ 130.40	£ 782.40	Brigg in Bloom Install
02/07/2026	JB Rural Service	BACS	£ 425.00	£ 85.00	£ 510.00	June Farmers Market Install
02/07/2026	JB Rural Service	BACS	£ 310.00	£ 62.00	£ 372.00	4th Cadney Verges Cut
02/07/2026	JB Rural Service	BACS	£ 550.00	£ 110.00	£ 660.00	4th Wrawby Verges cut
02/07/2026	JB Rural Service	BACS	£ 3,150.00	£ 630.00	£ 3,780.00	4th Brigg Verge Cut
02/07/2026	JB Rural Service	BACS	£ 675.00	£ 135.00	£ 810.00	Brigg Cemetery Cut 2572
02/07/2026	JB Rural Service	BACS	£ 150.00	£ 30.00	£ 180.00	Woodbine Park Cut
02/07/2026	JB Rural Service	BACS	£ 350.00	£ 70.00	£ 420.00	2 x Cut Millennium Greem
02/07/2026	Mortons	BACS	£ 765.22		£ 765.22	Print issue 10
07/07/2026	Immingham TC	BACS	£ 30.00		£ 30.00	Civic Garden Party
16/07/2026	Glanford Boat Club	BACS	£ 1,600.00		£ 1,600.00	River Clean
16/07/2026	JB Rural Service	BACS	£ 130.00	£ 26.00	£ 156.00	Weed Treatment Purchase
16/07/2026	JB Rural Service	BACS	£ 175.00	£ 35.00	£ 210.00	Millenium Green
16/07/2026	JB Rural Service	BACS	£ 150.00	£ 30.00	£ 180.00	Woodbine Park cut
16/07/2026	JB Rural Service	BACS	£ 2,750.00	£ 550.00	£ 3,300.00	Installation 2 Brick Planters
16/07/2026	HMRC	BACS	£ 844.68		£ 844.68	June Tax/NI
16/07/2026	ERPF	BACS	£ 619.87		£ 619.87	June Pension
16/07/2026	Water Plus	DD	£ 3.44		£ 3.44	Water WP 190
23/07/2026	Water Plus	DD	£ 57.39		£ 57.39	WP Water 105
27/07/2026	O2	DD	£ 30.00		£ 30.00	Mbile phone
27/07/2026	BT	DD	£ 55.95	£ 11.19	£ 67.14	Internet
28/07/2026	Staff Cost	BACS	£ 1,954.66		£ 1,954.66	July Salary
28/07/2026	Defib4life	BACS	£ 258.00		£ 258.00	Replacemnet Defib Pads
28/07/2026	Brigg Office Supplie	BACS	£ 50.51	£ 6.32	£ 56.82	Fan, Postage & Envelopes
28/07/2026	JB Rural Service	BACS	£ 1,900.00	£ 380.00	£ 2,280.00	Handy person July
28/07/2026	JB Rural Service	BACS	£ 675.00	£ 135.00	£ 810.00	Brigg Cemetery Cut
28/07/2026	JB Rural Service	BASC	£ 860.00	£ 172.00	£ 1,032.00	Watering July
29/07/2026	O2	DD	£ 5.00	£ 1.00	£ 6.00	Clerk Mobile
31/07/2026	Nat West	DD	£ 7.70		£ 7.70	Bank Charges

01/08/2026	Drop Box	BACS	£ 79.90	£ 15.98	£ 95.88	Admin File Storage
04/08/2026	Google	BACS	£ 14.00	£ 2.80	£ 16.80	Licence
06/08/2026	PKF Littlejohn	BACS	£ 420.00	£ 84.00	£ 504.00	External Audit
06/08/2026	Glanford Boat Club	BACS	£ 1,600.00		£ 1,600.00	River Clean
10/08/2026	ERPF	BACS	£ 619.87		£ 619.87	July Pension
10/08/2026	HMRC	BACS	£ 844.68		£ 844.68	July Tax/NI
11/08/2026	Cobweb Crystal	BACS	£ 32.08	£ 6.42	£ 38.50	Engraving Garden Competition
13/08/2026	Brigg Office Supplie	BACS	£ 40.90	£ 8.18	£ 49.08	Card & mail Garden Competition
13/08/2026	Nigel Fisher	BACS	£ 275.00		£ 275.00	11th Edition Brigg Times
13/08/2026	Mortons	BACS	£ 765.22		£ 765.22	Printing 11th Edition Brigg Times
13/08/2026	MD Signs	BACS	£ 320.00	£ 64.00	£ 384.00	New Signs repairs and Banner 1940s event
13/08/2026	JB Rural Service	BACS	£ 3,150.00	£ 630.00	£ 3,780.00	6th Brigg Verges
13/08/2026	JB Rural Service	BACS	£ 150.00	£ 30.00	£ 180.00	Woodbine Cut 2600
13/08/2026	JB Rural Service	BACS	£ 1,100.00	£ 220.00	£ 1,320.00	5th & 6th Wrawby Verges
13/08/2026	JB Rural Service	BACS	£ 620.00	£ 124.00	£ 744.00	5th & 6th Cadney Verges
17/08/2026	Water Plus	DD	£ 3.44		£ 3.44	Allotment WP 190
18/08/2026	The Lord Nelson	BACS	£ 51.50		£ 51.50	Coffees for Garden Competition
20/08/2026	Johnny Victory	BACS	£ 500.00		£ 500.00	1940s event entertainment
20/08/2026	Singing Larks	BACS	£ 280.00		£ 280.00	1940s event entertainment

25/08/2026	Victoria Cross Trus	BACS	£ 500.00		£ 500.00	Donation Cleaning War Memorial
25/08/2026	JB Rural Service	BACS	£ 1,900.00	£ 380.00	£ 2,280.00	August Handyman
25/08/2026	JB Rural Service	BACS	£ 860.00	£ 172.00	£ 1,032.00	August Watering
25/08/2026	BT	DD	£ 55.95	£ 11.19	£ 67.14	Internet
25/08/2026	Water Plus	DD	£ 91.46		£ 91.46	Allotments WP 105
25/08/2026	Anglian Water Wav	DD	£ 33.50		£ 33.50	Redcombe Lane May- August 2026
27/08/2026	Boyes	BACS	£ 25.00	£ 5.00	£ 30.00	Tape for Display
28/08/2026	Staff Cost	BACS	£ 1,954.66		£ 1,954.66	August Salary
31/08/2026	Nat West	DD	£ 5.60		£ 5.60	Bank Charges
31/08/2026	O2	DD	£ 30.00	£ 6.00	£ 36.00	Clerk mobile

Proposed Cllr McCormick
Seconded Cllr Riggall
Agreed – All Councillors present

- b) Council **received and noted** the receipts, bank reconciliations to 31st August 2026 and budget monitoring report to 31st August 2026 **for information**.
- c) **The Pay Award** back dated to 1st April 2026 was approved

Proposed Cllr McCormick
Seconded Cllr Parker
Agreed – All Councillors present

Cllr Smith left the room

- d) **It was agreed** to award the 1st Brigg Rainbows £500 grant towards annual subscriptions. Advise applicant this is one year payment and it should not be assumed that this would be awarded annually.

Proposed Cllr Waltham
Seconded Cllr Parker
Agreed – All Councillors present

Cllr Smith returned to the room

- e) **The grant application for the Brigg Angels Ladies Group** was not submitted.

2026/060 NLC Ward Councillors report – Cllr Waltham

Monument roundabout works commenced to improve drainage and install two crossings. Some minor disruption so far.

More than 70 families who have members at end of life care have been in receipt of zero Council tax responsibilities. This has been very well received by them.

New Gym equipment at Ancholme Leisure Centre, due to ongoing investment.

Free Swims over the summer holidays hit a record high. Planned for Easter School holidays.

Jobs Fair – Baths Hall 30th September.

Water leaks reported and followed up – outside Mint and Brocklesby OX site.

Security Checks being completed with the final two applicants to host the Post Office in Brigg. Hope to have information soon.

Banking Hub planned to open on 28th October. The clock is not working due to electrics being isolated in this area.

Safer Neighbourhoods drop in planned for 9th October – Hub

Energy saving advice drop in at the Hub on 24th September.

2026/061 Defibrillators

Following a full explanation by the clerk and subsequent discussion it was agreed to accept the donation from Rotary in memory of Roberta Fulford and Adrian Gibbons. A defib and cabinet would be purchased and installed at 8 York Road.

It was also agreed to purchase 2 new defibs – one to be installed at the Angel and the other to be installed at Brigg Town FC. – Chris Darlington to confirm this location. All to be purchased from Wel Medical who will provide free training sessions on Defibs.

The batteries and pads from the Defibs to be replaced will be kept for redistribution to the other existing defibs in Brigg so increasing their lifespan.

It was also agreed to increase the defib budget from £1000 to £2000 and the funds would be kept on the Ear Marked Reserves account to be added to each year.

It was agreed to Vire £1000 from Community Grant Fund for 2025/2026.

Proposed Cllr Waltham

Seconded Cllr C Sherwood

Agreed – All Councillors present

2026/061 Love Brigg Bags

The letter to be included in the bags to be delivered to all accessible homes in Brigg was agreed. It was also agreed that all Councillors would assist in folding bags and putting onto envelopes ready for delivery with Brigg Times in February 2027

Proposed Cllr Waltham

Seconded Cllr Smith

Objection – Cllr Kitching Agreed – All other councillors present

2026/062 Environment

a) Hedges

it was agreed to identify overhanging and obstructive hedges and write to householders reminding them of their responsibilities to maintain.

Proposed Cllr Waltham

Seconded Cllr McCormick

Agreed – All Councillors present

b) Swifts – Defer

c) Information Boards – Defer

d) Band Stand

To obtain quotes for band stand roof repairs and repainting of bandstand

Proposed Cllr Kitching

Seconded Cllr Waltham

Agreed – All Councillors present

e) Benches

To look into replacing burnt out bench in Donkey Park and repairs to bench slats on wooden bench along river path.

Proposed Cllr Waltham

Seconded Cllr Kitching

Agreed – All Councillors present

2026/063 – Poppy Appeal /Remembrance

Clerk updated on arrangements for Remembrance Parade as in previous years. Road Closure

has been approved.

Requested available Cllrs to assist with Tesco Rota and Poppy 10k on 25th October.

2026/064 To receive any councillor comments or requests and agree for future agenda items.

Cllr McCormick suggested a town Carol singing on 13th December 2026, at the Christmas Tree outside The Hop Inn. The Hop Inn are sponsoring the Christmas Tree and will be involved in hosting the event. Collecting for Hope House charity. It's hoped that Salvation Army Band will be available. This will not clash with St Johns Church and Keith was consulted and in agreement.

2026/065 To confirm the date of the next meeting as Tuesday 27th October 2026 at 7.15pm

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).

Keith Simpson left the meeting

2026/066 FOI request

Councillors received information and agreed response.

Proposed Cllr McCormick

Seconded Cllr Kitching

Agreed – All Councillors present

2026/067 CCTV

Information received and sim contract and CCTV service for 2026-2027 agreed

Proposed Cllr Gibbons

Seconded Cllr McCormick

Agreed – All Councillors present

2026/068 Devolvment possibility

Information was received and discussion took place.

It was agreed that more information is required before a decision can be made.

This would be presented at the next meeting

Proposed Cllr N Sherwood

Seconded Cllr Gibbons

Agreed – All Councillors present

There being no other business the meeting concluded at 8.43pm